

Requesting a UVA IRB-HSR Account

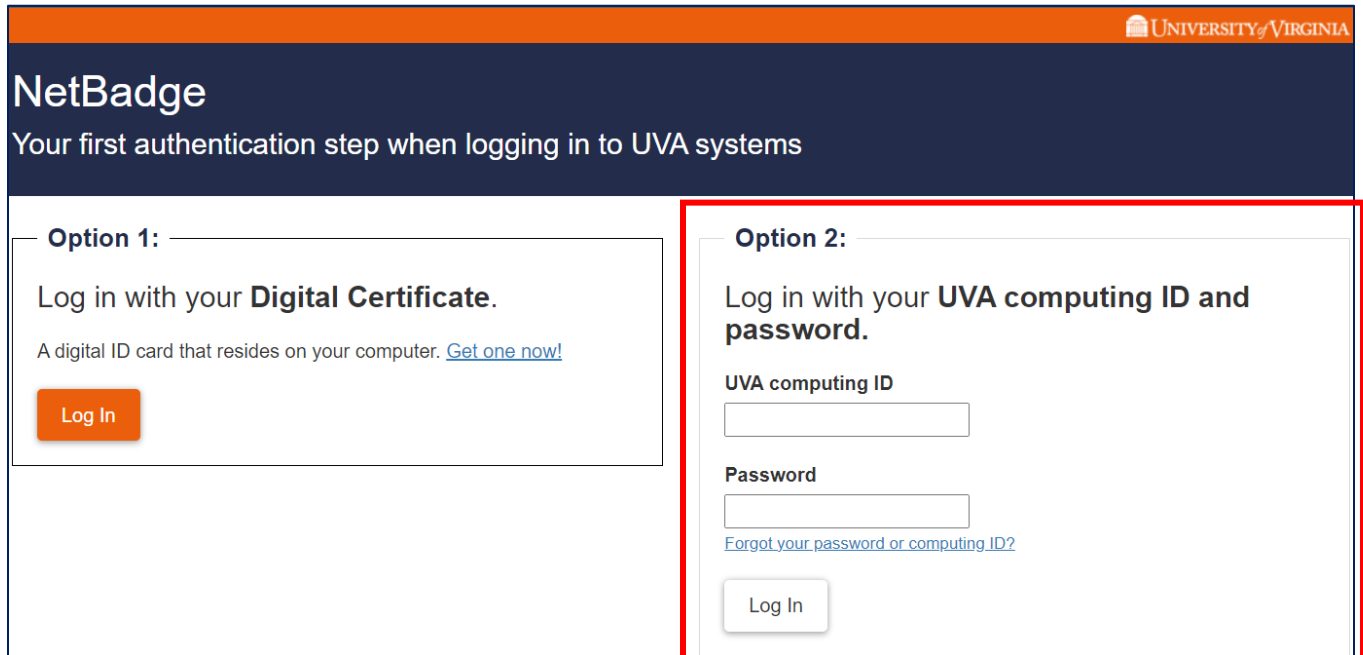
Now that you have completed your CITI training and gained access to the project in REDCap, you will need to request an Institutional Review Board-Health Sciences Research (IRB-HSR) account. This step is required before you can work with participants enrolled in the study (e.g., administering NRT and MTM Sessions).

The IRB-HSR is responsible for reviewing all medically related research involving human subjects conducted by UVA faculty, employees and students. The IRB-HSR also serves as the HIPAA Privacy Board for research involving Protected Health Information (PHI).

Step 1: To login to IRB Online, click here: <https://www.irb.virginia.edu/>

Enter your Login Credentials

- Enter your 'UVA computing ID'
- Enter your UVA password



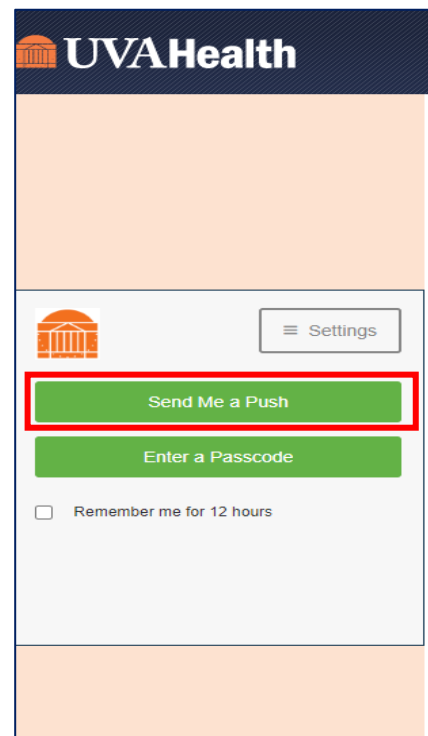
The screenshot shows the NetBadge login page for the University of Virginia. The page title is "NetBadge" and the subtitle is "Your first authentication step when logging in to UVA systems". There are two login options:

- Option 1:** Log in with your **Digital Certificate**. A digital ID card that resides on your computer. [Get one now!](#) There is an orange "Log In" button.
- Option 2:** Log in with your **UVA computing ID and password**. There are input fields for "UVA computing ID" and "Password", a "Forgot your password or computing ID?" link, and a white "Log In" button.

Step 2: Next you will be asked to authenticate yourself using the DUO mobile app.

- You will see the authentication screen.
- Select 'Send Me a Push'.

If you experience issues when logging in, please email quिताid@virginia.edu or call 434-260-9517 to check on your access.



Step 3: You will see a screen that looks like the image below.

On the menu on the left, click 'Request Account.' Complete any required fields to request the account.

Human Subject Research



RESEARCH

Welcome to IRB Online

IRB Home	To use IRB Online/ Protocol Builder for the first time you must Request an Account.
Help	
Request Account	Click on "Request Account" to the left. Being listed as personnel on a study does not automatically provide you access to IRB Online.
Protocol Search	
Clinical Trials	
CITI Training	
HSR or SBS?	
HRPP Website	
IRB-HSR Website	
	<p>ENTER</p> <p>Click on "ENTER" above to log into Protocol Builder/ IRB Online. You will be asked to log into NetBadge, if you have not already logged in. If this is your first time entering IRB Online, see "Help for First Time Users" above.</p> <p>PROTOCOL SEARCH</p> <p>Search the database of UVA human subject protocols approved by the Institutional Review Board for Health Sciences Research. This database is only open to UVA personnel.</p> <p>CLINICAL TRIALS</p> <p>View detailed information for UVA studies open to participation.</p> <p>CITI TRAINING</p> <p>Link to the CITI On-line modules, required of any UVA personnel engaged in human subject research.</p>

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Step 4: Once you have successfully completed requesting your account, please email QuitAid@virginia.edu to notify the study team.

Contact the study team if you have trouble requesting an account.